



Northern  
Lights

LEARNING TRUST

CLASS TEACHER  
AT ST HELEN'S PRIMARY  
SCHOOL

APPLICATION  
PACK



# Northern Lights



We are a Multi-Academy Trust currently comprising ten schools – primary and secondary – and over 4,200 children and young people in an area stretching from Teesside through to Wearside.



We are a Teaching School Hub, one of 87 DfE centres of excellence for teacher training and development, focused on some of the best schools and multi-academy trusts in the country.



We are an Early Years Stronger Practice Hub, set up by the DfE to provide advice, share good practice and offer evidence-based professional development for early years practitioners.

## OUR SCHOOLS



**Benedict Biscop CE Academy**  
Sunderland



**Dame Dorothy Primary School**  
Sunderland



**Grange Primary School**  
Hartlepool



**Hart Primary School**  
Hartlepool



**Holley Park Academy**  
Washington, Sunderland



**Ian Ramsey CE Academy**  
Stockton-on-Tees



**St Aidan's CE Academy**  
Darlington



**St. Helen's Primary School**  
Hartlepool



**St. Peter's Elwick CE Primary School,**  
Hartlepool



**Venerable Bede CE Academy**  
Sunderland

Every Northern Lights school has its own values and its own vision and that's really important to us because all of our schools are there to serve our community but equally, our Trust is there to serve each other.

We do that with humility and with an openness because at Northern Lights it's not all about the academic – that is really important to us – but we know, as a Trust, we are successful if we have ensured that in an holistic way our children and young people have had every opportunity to experience, to flourish, to thrive, to understand the wonder and the joy of the world around them.

– Jo Heaton OBE, Chief Executive, Northern Lights Learning Trust



## Welcome from the CEO

Thank you for your interest in the position of Class Teacher within Northern Lights Learning Trust.

We are a growing Multi-Academy Trust that is currently made up of 3 secondaries and 7 primaries across Wearside and Teesside, with our central offices based in Seaham. We educate over 4200 pupils and employ over 550 members of staff and serve a diverse range of schools and communities. Each of our schools have their own individual ethos, values and vision, which sit together as part of our Northern Lights vision of 'Shining Together and Stronger Together'. As a CofE MAT, our schools are a mixture of Church and non-Church schools that range in size and levels of disadvantage. We see this diversity as a real strength to learn from and work with each other.

As a Multi-Academy Trust we are at the heart of the current educational landscape, as a designated DfE Centre of Excellence as a Teaching School Hub and DfE Early Years Hub, responsible for teacher development across all ages and phases of education, working with over 300 schools. We are collaborative in our approach and value professional development highly in all we do.

We seek to be an employer of choice, with 100% of staff satisfaction in our latest survey, *'I am proud to work for a forward-thinking Trust who put people development at the heart'*. We seek to support our staff to develop and thrive.

We are looking for someone whose values align with us as a Trust and has the drive and ambition to work collaboratively to provide the best opportunities and outcomes for our young people.

We look forward to receiving your application.

Yours faithfully

Jo Heaton  
Chief Executive Officer



## Welcome from the Head Teacher

Thank you for your interest in the Class Teacher post at St. Helen's, where it is my privilege to serve as Headteacher.

I am truly passionate about the education and potential of all our pupils.

Our school vision is to create a school that enables all pupils (no matter what background or starting point) to achieve their full potential and promotes the school as a beacon within our community, where aspirations are achieved and dreams are a reality for all pupils, staff and families. This is achieved through a relentless focus on high-quality learning and teaching, where all staff are accountable for ensuring our pupils develop a love of learning and achieve their full potential. Individual strengths and needs will be recognised and learning will be personalised to meet those needs. Classrooms will be vibrant, engaging, supportive and welcoming and pupils will be proud of their work and their achievements. Every stakeholder will feel valued and part of the whole school community and parents will be proud to send their children to St. Helen's Primary School knowing that they are accessing excellent provision.

High aspirations and pupils will always remain at the 'core' of whatever we do and their academic, social and emotional well-being will always be of paramount importance to all stakeholders involved in St. Helen's Primary School.

Thank you for your interest in our school. Visits to the school are welcome, by prior agreement.

Best regards,

Marcus Newing

## **Class Teacher**

**Fixed Term position required for 1<sup>st</sup>**

**September 2025**

**St Helen's Primary School**

**M1 – UPS3 (£31,650 - £49,084)**

### **Teachers pay and conditions**

Are you organised, enthusiastic and welcoming?

Would like to make a difference to children's learning and well-being?

Northern Lights Learning Trust are looking to appoint an enthusiastic teacher to join St Helen's Primary School. This position is fixed term from 1<sup>st</sup> September 2025. Candidates must be able to demonstrate high standards of classroom practice, good inter-personal skills and be supportive of the school's ethos and values.

### **The successful candidate will:**

- Have high expectations of learning and behaviour and inspire and motivate our children
- Have a secure understanding of supporting children with communication and interaction difficulties
- Support, nurture and understand with high expectations.
- Seek to make learning exciting and a positive experience.
- Communicate well with parents, carers and members of staff, as well as pupils.
- Strive to be driven and proactive.
- Work well as part of a team.
- Show willingness to contribute to school life outside of the classroom.
- Consider yourself to be IT literate

**If this is you, we would really welcome your application**

### **In return you will receive:**

- A supportive working environment that puts people at the heart of the organisation
- The opportunity to work as part of a growing Trust and shape this role
- Continuous professional development
- A range of Trust initiatives that improve wellbeing. Current initiatives include an annual wellbeing day.
- National Terms and Conditions of Employment
- Teachers' Pension Scheme/ Local Government Pension Scheme

### **Employee welfare package through Education Mutual including:**

- 24-hour GP access
- Nurse support service
- Mental health services, including stress management, mental health first aid training and bereavement support
- Free Flu vaccinations
- Counselling Services
- Physiotherapy
- Financial wellbeing coaching
- Maternity and Paternity support
- Menopause support
- Access to useful wellbeing resources

### **Employee benefits package through Vivup including:**

- Cycle to work scheme
- Lifestyle savings including discounts on shops, food and drink and days out

Details of the school can be found on the school website:

<https://sthelenshartlepool.greenhousecms.co.uk/index.asp>

### **CLOSING DATE:**

**Applications must be received by: 16<sup>th</sup> May 2025**

**Short Listing will take place on: 19<sup>th</sup> May 2025**

**Interviews will take place on: 22<sup>nd</sup> May 2025**

### **HOW TO APPLY:**

Applications should be submitted online through your Every portal or if you prefer you can submit through post to Recruitment, Northern Lights Learning Trust, Spectrum Business Park, Lighthouse View, Building 2, Seaham, SR7 7PR

Applications will only be considered on receipt of an application form, CV's and other forms of application will not be accepted. For further information, or if you would like to arrange a visit to the school, please contact us on 01429 267038

## JOB DESCRIPTION

Post: **Class Teacher**

Responsible to: **Headteacher, Governors, Board of Directors**

Salary band: **M1– UPS3**

Start date: **September 2025**

### **Purpose of Job:**

### **OVERALL RESPONSIBILITY**

- To meet the requirements of a teacher as set out in the School Teachers Pay and Conditions Document and The Professional Standards for Teachers;
- Teach within all areas of the school and model good practice;
- Resource the learning environment to an outstanding level;
- Prepare and present report to the Senior Leadership Team on pupil progress;
- Analyse pupil data and plan to improve provision with improved outcomes for all children.

### **DUTIES**

#### **Principal Duties:**

- Plan effectively to achieve outstanding outcomes and progress for all learners;
- Teach in a variety of styles to engage and motivate learners securing outstanding behaviours for learning;
- Further develop our outstanding curriculum;
- Responsible for day-to-day management of resources;
- Observing learning and changing provision to meet pupil needs;
- Develop parental partnerships;
- Ensuring statutory welfare requirements are met;
- Active participation in our whole school team.

**Additional responsibilities – the post holder must:**

- Promote and safeguard the welfare of the children and young people that they are responsible for or come into contact with.
- Act in compliance with data protection principles in respecting the privacy of personal information held by the Academy.
- Comply with the principles of the Freedom of Information Act 2000 in relation to the management of Academy records and information.
- Carry out their duties with full regard to the school's Equal Opportunities Policy, Code of Conduct, Child Protection Policy and all other Academy Policies.
- Comply with the Academy Health and Safety rules and regulations and with Health and Safety legislation.

## PERSON SPECIFICATION CLASS TEACHER

CATEGORY	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT
<b>APPLICATION FORM</b>	1. Completed application form		Application
<b>QUALIFICATIONS</b>	1. Relevant Degree 2. Qualified Teacher Status	1. Evidence of further education related qualifications	Application Certificates
<b>EXPERIENCE</b>	1. Experience working in a primary school environment 2. Evidence of good/outstanding teaching 3. Evidence of planning for effective learning 4. Understanding of strategies required to ensure all pupil groups make good progress	1. Experience of working across key stages within primary 2. Experience of working in an additionally resourced provision or equivalent 3. Experience of working with children with SEND.	Application Interview Lesson Observation
<b>PROFESSIONAL DEVELOPMENT</b>	1. Professional Development covering curriculum issues. 2. Commitment to further develop professional skills and practice	1. Professional development linked to support children with communication and interaction difficulties/ASD.	Application

## SKILLS AND KNOWLEDGE

1. A clear vision and understanding of the needs of pupils
2. A commitment to ensure that all pupils have the opportunity to achieve the highest standards.
3. Ability to offer skills to develop the wider curriculum

1. A good knowledge of current educational issues
2. Ability to support families in providing opportunities and experiences to enrich a child's childhood.

Application  
Interview  
Lesson  
Observation



**PERSONAL  
ATTRIBUTES**

1. Caring attitude towards pupils and parents
2. A good health and attendance record
3. Ability to work collaboratively as part of a school team
4. Ability to make decisions and take responsibility
5. Understand and regard for safeguarding arrangements for the protection of all children
6. Willingness to contribute to the wider life of the Academy

Application  
Interview  
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**OTHER**

1. Recommendation from both referees
2. Fully enhanced DBS clearance with children's barred list check

1. Strong  
Recommendation

References  
Enhanced DBS  
certificate

**References:**

References will be requested prior to interview, unless there are exceptional circumstances, and the applicant does not give consent to do so on the application form. Please contact us to discuss further if you do not consent.

**DBS:**

Northern Lights Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An application for a DBS certificate will be submitted for all candidates once they have been offered the position. For posts in regulated activity, the DBS check will include a barred list check. During the recruitment process, any offences, or other matters relevant to the position will be considered on a case-by-case basis.

**Any offer of employment will be subject to receipt of a satisfactory DBS Enhanced Disclosure.**

**Safeguarding:**

Northern Lights Learning Trust is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. Everyone who comes into contact with children and their families and carers has a role to play in safeguarding children. To fulfil this responsibility effectively, all professionals should make sure their approach is child centred. This means that they should consider, at all times, what is in the best interests of the child.

**Pre-employment occupational health:**

Pre-employment occupational health checks are an essential part of the selection and recruitment process to assess if any reasonable adjustments are required. In some circumstances, an appointment with Occupational Health may be required to assess fitness for the role.

**Equal opportunities:**

Northern Lights Learning Trust are an equal opportunity employer. We want to develop a more diverse workforce and we positively welcome applicants from all sections of the community. Applicants with disabilities will be granted an interview if the essential job criteria are met.